



2012 Construction Plan Schedule

(1) (2)	(3)	(4)	(5)	(6)	(7)
Submittal Date (No later than 5:00 p.m.)	TRC Comments Forwarded to Applicant	TRC Meeting Date (Time to be Determined)	Resubmittal Date for Revised Plans	TRC Comments Forwarded to Applicant	TRC Meeting Date (Time to be Determined)
Jan 3	Jan 23	Jan 26	Feb 10	Feb 20	Feb 23
Feb 6	Feb 20	Feb 23	Mar 9	Mar 19	Mar 22
Mar 5	Mar 19	Mar 22	Apr 13	Apr 23	Apr 26
Apr 2	Apr 23	Apr 26	May 11	May 21	May 24
May 7	May 21	May 24	Jun 15	Jun 25	Jun 28
Jun 4	Jun 25	Jun 28	Jul 13	Jul 23	Jul 26
Jul 2	Jul 23	Jul 26	Aug 10	Aug 20	Aug 23
Aug 6	Aug 20	Aug 23	Sep 14	Sep 24	Sep 27
Sep 4*	Sep 24	Sep 27	Oct 12	Oct 22	Oct 25
Oct 1	Oct 22	Oct 25	Nov 2	Nov 13	Nov 15
Nov 1*	Nov 13*	Nov 15	Dec 7	Dec 17	Dec 20
Dec 3	Dec 17	Dec 20	Jan 11	Jan 22*	Jan 24

* Submittal dates changed due to holidays/scheduling.

(1) Applicant submits plans electronically through IDT plans. Applicant also submits **4 hard copies** of construction plans and application(s) by 5:00 p.m. on the date indicated above to the Engineering Division.

(2) Staff reviews plans for completeness. Complete plans forwarded to TRC (Technical Review Committee) members. Incomplete plans will be returned to the applicant.

(3) TRC Coordinator compiles TRC member comments and forwards to applicant and owner via e-mail.

(4) TRC meeting with applicant. Applicant notified of date and time of appointment.

(5) Applicant re-submits electronically and delivers **4 hard copies** of revised plans to the Engineering Division.

(6) TRC Coordinator compiles TRC member comments and forwards to applicant and owner via e-mail.

(7) 2nd TRC meeting with applicant. Applicant notified of date and time of appointment.